



SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the provisional forward plan for the four months starting 1 June 2024. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny in planning their contribution to policy development and holding the Executive to account.

Members of the public are welcome to attend all meetings of the Executive. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services democratic.services@swdevon.gov.uk

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Peer Challenge Review Report	Leader of Council	South Hams Executive	Not before 6th Jun 2024
Service Quality	Cost of Living Crisis: Plans for Household Support Fund Allocation (1 April to 30 September 2024) and 12 Month Review of the Revenues and Benefits Service	Lead Executive Member for Service Quality Head of Revenues & Benefits	South Hams Council	Not before 6th Jun 2024
Leader	Q3 and Q4 Write-Off Report 2023/24	Leader of Council	South Hams Executive	Not before 6th Jun 2024
Deputy Leader	Staverton Neighbourhood Plan	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Graham Swiss Graham.Swiss:swdevon.gov.uk@swdevon.gov.uk	South Hams Executive	Not before 6th Jun 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Executive	Not before 6th Jun 2024
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Executive	Not before 6th Jun 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Working for Our Communities - 2023/24 Progress Report	Leader of Council Assistant Director - Strategy	South Hams Council	Not before 18th Jul 2024
Leader	Productivity Plan	Leader of Council	South Hams Council	Not before 18th Jul 2024
Climate Change & Biodiversity	Development of a Food Hub to Support the 'Keep It Local' Scheme	Lead Executive Member for Climate Change & Biodiversity	South Hams Council	Not before 18th Jul 2024
Leader	Council Plan - Integrated Performance Monitoring Report	Leader of Council Assistant Director - Strategy	South Hams Council	Not before 18th Jul 2024
Leader	Corporate Peer Challenge: Outline Plan	Leader of Council Assistant Director - Strategy	South Hams Council	Not before 18th Jul 2024
Economic Development; Commercial Strategy; and Governance	Freeport - Quarterly Update	Lead Executive Member for Economic Development; Commercial Strategy; and Governance	South Hams Executive	Not before 18th Jul 2024
Climate Change & Biodiversity	National Landscapes Project Update (AONB)	Lead Executive Member for Climate Change & Biodiversity	South Hams Executive	Not before 18th Jul 2024
Economic Development;	UK Shared Prosperity Fund Updates	Lead Executive Member for Economic Development; Commercial Strategy;	South Hams Executive	Not before 18th Jul 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Commercial Strategy; and Governance		and Governance Head of Economy & Place		
Community Services & Operations	Management of Open Spaces	Lead Executive Member for Community Services; Operations and Leisure	South Hams Council	Not before 18th Jul 2024
Leader	2023/24 Outturn Report	Leader of Council	South Hams Executive	Not before 18th Jul 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Executive	Not before 18th Jul 2024
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Executive	Not before 18th Jul 2024
Climate Change & Biodiversity	National Landscapes Management Plan Review	Lead Executive Member for Climate Change & Biodiversity	South Hams Executive	Not before 19th Sep 2024
Service Quality	Proposed Changes to the Council Tax Reduction Scheme 2025/26	Lead Executive Member for Service Quality Head of Revenues & Benefits	South Hams Council	Not before 19th Sep 2024
Leader	Corporate Peer Challenge Action Plan	Leader of Council	South Hams Council	Not before

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Assistant Director - Strategy		19th Sep 2024
Housing, Environmental Health & Licensing	De-carbonising Existing Housing	Lead Executive Member for Housing; Environmental Health and Licensing Head of Environmental Health & Licensing	South Hams Executive	Not before 19th Sep 2024
Leader	Month 4 Revenue Budget Monitoring Report 2024/25	Leader of Council Section 151 Officer	South Hams Executive	Not before 19th Sep 2024
Leader	Month 4 Capital Programme Monitoring Report 2024/25	Leader of Council Head of Housing	South Hams Executive	Not before 19th Sep 2024
Leader	Medium Term Financial Strategy (2025/26 - 2029/30)	Leader of Council Head of Finance	South Hams Executive	Not before 19th Sep 2024
Economic Development; Commercial Strategy; and Governance	South Hams Festival	Lead Executive Member for Economic Development; Commercial Strategy; and Governance Head of Economy & Place	South Hams Council	Not before 19th Sep 2024
Waste & Community Composting	Waste Services Update	Lead Executive Member for Waste and Community Composting (working with the Leader) Assistant Director - Waste & Operations	South Hams Executive	Not before 19th Sep 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Community Services & Operations	Car Parking Charges Update	Lead Executive Member for Community Services; Operations and Leisure Principal Assets Officer	South Hams Executive	Not before 19th Sep 2024
Deputy Leader	Plan for Community Development, to include Arts and Culture	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Assistant Director - Strategy	South Hams Executive	Not before 19th Sep 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Executive	Not before 19th Sep 2024
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Executive	Not before 19th Sep 2024

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